



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

February 15, 2021

RE: Addendum #4: IFB#02192021 – **Winchester ES HVAC Replacement**

Dear Bidders:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated February 1, 2021. The Contractor shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

Item #1

Bid Due Date Change—Please be advised that the bid due date for the above referenced project will be changed to Monday February 22, 2021 at 11:00 A.M. Please arrive at least 30 minutes before the deadline to ensure you complete the Covid protocol process at the front main entrance.

Thank you,

Procurement Services